



Wraparound Care Terms and Conditions

Caton Primary School Breakfast and After-School Clubs exist to provide high-quality wraparound care for children. Run by school staff, they provide a range of stimulating and creative activities in a safe environment. The Breakfast Club operates from 7.45 am to 8.45am and After School Club from 3.15pm to 4.30pm or 3.15pm to 5.45 pm.

Breakfast including cereal, toast, milk and juicer is available and in the afternoon session we offer a snack and drink. Children are welcome to bring their own healthy snack to the afternoon session.

Staff are trained in Safeguarding and Emergency First Aid and are fully conversant in all School Policies and Procedures. Staff have been employed to ensure that your children enjoy the highest quality experience before and after the school day.

Admissions

- Only children attending Caton Primary school are eligible to attend the provision
- All places are subject to availability and payment is to be made by the end of the week in which sessions are booked at the latest
- Booking will only be accepted if there is no debt outstanding on other school items
- All parents will automatically be assumed to have accepted these Terms and Conditions if a place is booked.
- Places MUST be booked by Friday at 12pm to guarantee a place for the following week

Bookings policy

Breakfast club: 7.45am to 8.45am - £4.50 (£5 from 1/1/23)

After school club: 3.15pm to 4.30pm is £4.50 and 3.15pm to 5.45pm is £7.50 (£5 and £8 from 1/1/23).

All bookings must be made in writing to the office either on the booking form or via email to bursar@caton.lancs.sch.uk by 12pm on the Friday of the week before you need a space. This gives the office time to plan the activities and staffing for the following week. All bookings made will be chargeable and will be on Parentpay as a debt. You will be charged for the session you have booked regardless of the time you decide to collect your child.

Should you be delayed for any reason then you must call school on 01524 770104 or the dedicated mobile on 07719 488 877 to inform us of your arrival time. **An additional charge of £10 will be incurred for late collections after 5:50pm.**

Headteacher: Mrs Gail Bowskill

Caton Primary School, Broadacre, Caton, Lancashire. LA2 9NH

T 01524 770104 E bursar@caton.lancs.sch.uk W catonprimary.school

Payments

All payments must be made online using the Parentpay system. Places will not be provided if there is debt outstanding on any other school items.

All payments must be made by Friday of the week that you have booked. For example, if you have booked a place for Tuesday 6th and Thursday 8th December, payment is due by Friday 9th December. If payment is not received on time, we reserve the right to cancel bookings for the following week until payment is made.

We will take last minute bookings only if we have the correct ratio of staff to accommodate an extra child and there is space available.

Childcare Vouchers are accepted as a form of payment, however, please ensure payments are made regularly if you are using vouchers.

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